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## Employee Application Form

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address (Required): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Are you a smoker? (To determine placement with clients, not hiring.)

- Yes
- No

**Availability (Please Check All that Apply):**

- Full-Time Day Shift
- Full-Time Night Shift
- Part-Time Day Shift
- Part-Time Night Shift
- PRN (Per Required Need)
- No Preference

What are the minimum hours you need each week? \_\_\_\_\_

How far are you willing to drive for a 12 hour shift? (enter hours) \_\_\_\_\_

How far are you willing to drive for a 3 hour shift? (enter hours) \_\_\_\_\_

Are you available weekends?  Yes  No

If you do not live in Kentucky, are you willing to drive to NKY for work?

- Yes
- No

Is there a specific position you are applying for?

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If a current employee referred you to us, please provide their name:

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**Education—Please Select Highest Level Completed:**

- Some High School
- Graduated High School
- GED
- Some College
- Graduated College

**Transportation Information:**

- Do you drive?  Yes  No
- Do you have a dependable car?  Yes  No
- Do you have a Valid Driver's License:  Yes  No
- Do you have Current Car Insurance:  Yes  No

**Experience (Please check all that apply):**

- C.N.A.
- Home Health Aide
- Home Care Experience
- Long Term Care Experience
- Other

If "Yes" please specify: \_\_\_\_\_

**Additional Qualifications:**

Please add any additional qualifications here, in detail.

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Thank you for taking the time to fill out this form! Please email it to [info@connectinghearts.net](mailto:info@connectinghearts.net) with a subject titled: **Employee Application Form**. Also, feel free to attach your resume.

You may also apply in person at our offices: 1874 Ashwood Circle, Fort Wright, KY 41011 (1-859-441-7977).